**LUMC PRESCHOOL/CDO REGISTRATION INFORMATION**

**FOR FAMILIES NEW TO OUR PROGRAM**

**2022-2023**

**Registration for fall 2022 for families new to LUMC Preschool/CDO is underway. Registration will be ongoing until all the spots in our school are full.** **To check for availability, please call the preschool.**

Our Registration Fee is $135 and includes supply and activity fees for the school year. This payment and registration form secure your child’s spot in our school for this fall. **The registration fee is NON-REFUNDABLE.**

**Additional enrollment forms and non-refundable September tuition fees are due by June 15. We will relinquish any child’s spot whose fees have not been paid by June 15. Reminder notices will be sent in May.**

Once a child attends our program, they will have a spot in our program the following year.

**Information you may want to record for your files:**

Our school phone # is – (913) 888-6300

Our school address is – 9138 Caenen Lake Road

Lenexa, KS 66215

To email: [lori.campbell@lenexaumc.org](mailto:lori.campbell@lenexaumc.org)

Thank you for choosing to be a part of the LUMC Preschool/CDO family. We are looking forward to getting acquainted with your family and providing an outstanding early education to your little learner! ☺

Some additional information for you to consider as you register for fall:

**1. Please be sure to let Ms. Lori know if the child you are enrolling has a food allergy or any special needs, including physical, emotional, or behavioral upon registration. Knowing this kind of information at registration is EXTREMELY important for us to design the best environment and classes for all children.**

2. Waiting lists will be started if specific classes close at registration.

3. We reserve the right to cancel a class due to insufficient enrollment, which is a rare occurrence at LUMC.

4. If your child develops a serious food allergy over the summer, please inform us immediately, as this is a crucial part of preschool class placement.

5. Please keep the office informed of any change of address, email, ph. #, etc**.**

**AS** **SOON** as you are aware of them so we can keep files current and ensure you receive important summer communication.

6. All children enrolling in Preschool or Fantastic Fridays **MUST** be potty-trained. If your child has not reached this accomplishment by the time school starts you may (A) continue to hold their spot while paying tuition until potty training is achieved, or (B) relinquish the spot prior to June 15, and go on the wait list.

**CLASS PLACEMENT**

Our staff cares a great deal about every child. We put forth significant time and thought into assembling well-rounded classes that offer the best possible learning environment. Therefore, **we do not accept requests for a child to be put in class with a friend, or specific teacher requests.** If there are special circumstances you wish to have considered, or your child has a food allergy, please talk with Ms. Lori before summer break. Otherwise, please trust us to place your child in a class where he or she will flourish.

**ENROLLMENT FORMS**

Our four required enrollment forms can be downloaded from our web site at [http://lenexaumc.org](http://lenexaumc.org/) and need to be returned to the school by **June 15**. Please note- Form C requires a physician signature.

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**ADMISSION POLICY**

Admission policies are nondiscriminatory in race, color, religion, national origin, ancestry, sex, or physical handicap. Each child must be able to function in a group setting. LUMC Preschool/CDO reserves the right to dismiss a student at anytime who presents special circumstances that our staff is not equipped to handle, and/or to protect the rights of the total class. All class placement decisions will be handled by the discretion of the LUMC Preschool/CDO Director.

**TRANSITIONAL KINDERGARTEN CLASS**

The T-K program at LUMC is designed specifically for children who are age eligible for kindergarten but would benefit from an additional year of growth. The program provides a fun curriculum with reinforcements for kindergarten preparation in a small, nurturing environment. Each class has ten children. The adult to child ratio is 1 to 10.

**CLASS TIMES:**

**Morning Pre-K Monday – Thursday 9:00 – 11:30 AM**

**Afternoon Pre-K Monday – Thursday 12:15 – 2:45 PM**

Enrichment is available as an option to extend your child’s day by three hours and is open to T-K on Monday or Wednesday.

**Pre-K**

Our Pre-K preschool program has a focus on making learning FUN and kindergarten readiness for students. Our class size is 12. Our ratio is 2 teachers to 12 children. Children must be 4 years old by August 31. This program is designed for children who will attend kindergarten in 2023.

**CLASS TIMES:**

**Morning Pre-K Mon., Wed., Fri. 9:00 – 11:30 AM**

**Afternoon Pre-K Mon., Wed., Thurs. 12:15 – 2:45 PM**

**3-YEAR-OLD PRESCHOOL**

Our 3-year-old preschool program has a focus on the development of social skills, self-help skills, critical thinking, and readiness skills. Children must be 3- years-old by August 31. Additionally, all children **MUST** be potty trained. Each class size is 10. Our ratio is 2 teachers to 10 children. This class is designed for children who will attend kindergarten in 2024.

**CLASS TIMES:**

**Morning 3-yr.-old preschool Tues. & Thurs. 9:15 – 11:30 AM**

**Afternoon 3-yr.-old preschool Tues. & Thurs. 12:15 - 2:30 PM**

**\* At our school, “potty trained” is defined as wearing underwear every day, being able to independently use the toilet and take care of personal hygiene needs with limited supervision or assistance.**

**ENRICHMENT**

Enrichment classes are offered for Preschool and T-K students as an option at an additional cost per month. This program extends the child’s day by three hours. Morning enrichment classes run from 9:30 AM to 12:15 PM. Afternoon enrichment classes run from 11:30 AM to 2:30 PM. In Enrichment classes children will enjoy structured hands-on educational activities with the Enrichment teachers and play time with friends. Each child brings a lunch and enjoys “lunch bunch” from 11:30-12:15.

**CHILDREN’S DAY OUT**

Children’s Day Out provides children the opportunity for socialization and structured educational activities in a small, nurturing environment with caring and experienced staff. Our theme related curriculum is both fun and stimulating and designed to encourage a sense of wonder in our littlest learners. Our CDO ratios are EXCEPTIONAL! There are eight children in each class with two teachers.

**LUMC CDO programs are as follows:**

**Toddler Room - Ages: 15 mos. – 2 ½**

Children’s birthday **MUST be on or prior to June 1, 2021,** in order to register for this room for the fall of 2022. Toddler CDO operates **Monday through Thursday, from 9:15 AM to 12:45 PM, with the opportunity to extend the day until 2:30.** Toddler parents select one day at registration. Children must be walking. Children will need to sleep or rest quietly in their cribs during nap time if you choose to extend.

**2 ½ - 3 ½ Year-Old Room -** Children’s birthday **MUST be on or prior to March 1, 2020,** in order to register for this room for the fall of 2020. CDO is available in this room **Monday through Friday, from 9:15 AM to 12:45 PM, with the opportunity to extend the day until 2:30 Monday – Thurs.** Children will have a rest time on cots if you choose to extend. Parents may select one or two days at registration.

**Fantastic Fridays-** Children must be 3-years-old by August 31 and potty trained. This class is designed for 3 and 4-year-olds and will focus on readiness skills, social skills, creativity, and FUN through a theme-related curriculum.There can be up to 10 children in this class with two teachers. Classes are on **Fridays from 9:15-12:45.** Children bring their lunch.

**LUMC PRESCHOOL/CDO TUITION FEES**

**2022-2023 SCHOOL YEAR**

LUMC Preschool/CDO is a non-profit early childhood education program. Our staff is committed to providing a warm, loving environment and excellence in early childhood education. Tuition is based on the total cost of each student in the program and is the required amount to keep the **LOW** student to teacher ratios that our parents love, and children thrive in here at LUMC. Tuition is broken down into nine equal payments for our parent’s convenience. Please plan on there being a different number of attendance days in each month.

**Registration Fees are NON-REFUNDABLE and are required to secure a spot in our program**. Monthly tuition payments are due by the 1st of each month, Oct. – May. September tuition payment is due by June 15 and is non-refundable. Multiple payment options will be available for the 2022-23 school year.

**Tuition for the 2022-2023 school year is as follows**:

**Transitional Kindergarten** - $209.00 month

$135.00 registration fee for the year

**Pre-K -**  $180.00 month

$135.00 registration fee for the year

**3-Yr-Old Preschool** - $153.00 month

$135.00 registration fee for the year

**Enrichment Fees**

Enrichment fees are divided in to nine equal payments and are prorated based on the total number of attendance days in a school year. There will be a different number of attendance days each month. Monthly tuition fees for Enrichment classes according to which day you choose are:

Monday - $87.00

Tuesday - $98.00

Wednesday - $93.00

Thursday - $93.00

Enrichment students will pay a yearly $30 supply fee for day enrolled.

LUMC Preschool is a non- profit Christian school devoted to excellence in early childhood education. Research shows that Our LOW student/teacher ratios of 10 to 2 in 3-year-olds and T-K and 12 to 2 in Pre-K are a proven factor in quality in early childhood education. The hands-on experiential curriculum we use is research based and allows us to meet each child’s individual needs. Thanks for choosing LUMC Preschool. You will be glad you did! ☺

**Children’s Day Out**

CDO fees are determined by the total cost of each child in CDO and divided into nine equal payments. There are more attendance days for some days of the week than others, so each day has a fee prorated based on the total number of attendance days offered during the school year. There will be a different number of attendance days each month. Monthly tuition for CDO classes according to which day you choose are:

(9:15 a.m. -12:45 p.m.) (12:45 p.m. -2:30 p.m.)

Optional Extended Day

Monday - $105.00 $49.00

Tuesday - $116.00 $53.00

Wednesday - $112.00 $51.00

Thursday - $112.00 $51.00

Friday - $105.00 ---------

Fantastic Fridays - $105.00 (9:15 a.m. – 12:45 p.m.)

Additionally, all CDO/FF children pay a $135.00 registration fee yearly to help cover the cost of paint, glue, glitter makers, crayons, paper, special projects, parent gifts, enrichment speakers or guests, and the office work it takes to keep parents informed and files updated and intact.

Students enrolling in a 2nd day of Older 2’s/Younger 3’s or Fantastic Fridays as an additional school day will pay an added $30.00 supply fee for the school year.

LUMC Preschool/CDO is a non-profit school devoted to excellence in early childhood education. **Our student to teacher ratios of 8 to 2 is outstanding and unparalleled in the metropolitan area.** We strive to keep our fees reasonable while offering a superior value in stellar Christian Preschool Education.